FolarraStudio

Wedding Planner

plan · love · celebrate

UNDATED · PRINTABLE · CHECKLISTS & TRACKERS

This Planner Belongs To

for the two of you

OUR NAMES _____

WEDDING DATE _____

VENUE _____

EMAIL / PHONE _____

WEDDING PLANNER _____

How to use this planner

- Print the whole planner once, then print extra copies of the pages you use most, such as the Guest List, Vendor and Seating pages.
- Print at 100% / Actual size on A4 or US Letter paper. The printable pages have a white background to save ink.
- Hole-punch the pages and keep them in a binder, so you can add pages any time.
- Every page is undated, so you can start in any month of any year.
- Start with Our Wedding and the Checklist, then keep the Budget and Guest List up to date as you plan.
- Digital planner: open the hyperlinked PDF in any PDF annotation app and tap the tabs to jump between sections.

Our wedding hashtag

Our story

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Our Wedding

the big picture

COUPLE _____ WEDDING DATE _____

CEREMONY VENUE _____ TIME _____

RECEPTION VENUE _____ TIME _____

GUEST COUNT _____ BUDGET _____

PLANNER _____ OFFICIANT _____

Our colors

Our vision

Must-haves

- [ ]
- [ ]
- [ ]
- [ ]
- [ ]
- [ ]
- [ ]
- [ ]
- [ ]
- [ ]
- [ ]
- [ ]
- [ ]
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- [ ]
- [ ]

Wedding Checklist

month by month, nothing forgotten

12+ months before

- [ ] Set the budget
- [ ] Draft the guest list
- [ ] Choose the date
- [ ] Book the ceremony venue
- [ ] Book the reception venue
- [ ] Hire a planner (optional)
- [ ] _____
- [ ] _____
- [ ] _____

6 - 8 months before

- [ ] Send save the dates
- [ ] Book the florist
- [ ] Book entertainment
- [ ] Cake tasting
- [ ] Book hair & makeup
- [ ] Plan the honeymoon
- [ ] _____
- [ ] _____
- [ ] _____

1 month before

- [ ] Confirm RSVPs
- [ ] Make the seating plan
- [ ] Final fittings
- [ ] Confirm every vendor
- [ ] Prepare payments & tips
- [ ] _____
- [ ] _____
- [ ] _____

9 - 11 months before

- [ ] Book the photographer
- [ ] Book the videographer
- [ ] Book the caterer
- [ ] Choose the wedding party
- [ ] Start outfit shopping
- [ ] Book the officiant
- [ ] _____

4 - 5 months before

- [ ] Order invitations
- [ ] Buy the rings
- [ ] Book transport
- [ ] Plan the rehearsal dinner
- [ ] Order favors
- [ ] _____

2 - 3 months before

- [ ] Send invitations
- [ ] Outfit fittings
- [ ] Finalise the menu
- [ ] Check marriage license rules
- [ ] Write vows
- [ ] _____

1 week before

- [ ] Final headcount to caterer
- [ ] Rehearsal
- [ ] Pack for the honeymoon
- [ ] Breathe & enjoy!
- [ ] _____

Wedding Budget

plan it, track it, relax

TOTAL BUDGET _____ SPENT SO FAR _____

ITEM	BUDGET	ACTUAL	DEPOSIT	BALANCE	PAID
Venue					☐
Catering					☐
Drinks					☐
Outfits					☐
Rings					☐
Photographer					☐
Videographer					☐
Flowers					☐
Entertainment					☐
Cake					☐
Hair & makeup					☐
Invitations					☐
Decor					☐
Transport					☐
Favors					☐
Honeymoon					☐
					☐
					☐
					☐
					☐
					☐
					☐

Guest List & RSVP

who is coming

NAME	CONTACT	GUESTS	INVITED	RSVP	MEAL	TABLE
			☐	☐		
			☐	☐		
			☐	☐		
			☐	☐		
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Vendor Contacts

everyone who makes the day happen

VENDOR _____
COMPANY _____
CONTACT _____
PHONE / EMAIL _____
PRICE _____
DEPOSIT PAID _____
BALANCE DUE _____

VENDOR _____
COMPANY _____
CONTACT _____
PHONE / EMAIL _____
PRICE _____
DEPOSIT PAID _____
BALANCE DUE _____

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PHONE / EMAIL _____
PRICE _____
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BALANCE DUE _____

VENDOR _____
COMPANY _____
CONTACT _____
PHONE / EMAIL _____
PRICE _____
DEPOSIT PAID _____
BALANCE DUE _____

VENDOR _____
COMPANY _____
CONTACT _____
PHONE / EMAIL _____
PRICE _____
DEPOSIT PAID _____
BALANCE DUE _____

Wedding Party

our favorite people

NAME	ROLE	PHONE	OUTFIT / SIZE	NOTES

Seating Plan

write a name on every seat

Table								
1								
2								
3								
4								
5								
6								
7								
8								

Wedding Day Timeline

hour by hour

TIME	WHAT HAPPENS	WHERE	WHO

Inspiration

ideas, colors & pictures

Outfits

Flowers

Decor

Cake

Honeymoon Planner

just the two of you

DESTINATION _____ DATES _____

Bookings

Packing list

- [ ]
- [ ]
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To do

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Places to see

Gifts & Thank You Notes

remember every kindness

FROM	GIFT	RECEIVED	THANK YOU SENT
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			☐
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Notes



FolarraStudio

Thank you!

Thank you for choosing FolarraStudio. I hope this planner helps you stay calm, organized and on track. If you enjoy it, tell a friend about folarrastudio.com.

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