FolarraStudio

Research Paper Planner

question · research · write

PRINTABLE · SOURCES, NOTES & TIMELINE

This Planner Belongs To

for college students and researchers

NAME _____

GRADE / CLASS _____

SCHOOL YEAR _____

TEACHER _____

SUBJECT _____

How to use this planner

- Print the whole planner once, then print extra copies of the pages you use most, such as the Topic and Timeline pages.
- Print at 100% / Actual size on A4 or US Letter paper. The printable pages have a white background to save ink.
- Hole-punch the pages and keep them in a binder, so you can add pages any time.
- Every page is undated, so you can start in any month of any year.
- Set the timeline from your due date, log every source and take one note card per idea.
- Digital planner: open the hyperlinked PDF in any PDF annotation app and tap the tabs to jump between sections.

My learning word

Why I love learning

Contents

tap a title in the digital planner to jump to it

Topic 4

Timeline 5

Sources 6

Notes 7

Outline 8

Edit 9

Notes 10

Thank you & terms of use 11

Research Topic

define it clearly

COURSE _____ DUE _____

LENGTH _____ STYLE _____

Research question

Thesis idea

Keywords to search

- [ ]
- [ ]
- [ ]
- [ ]
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- [ ]
- [ ]

Paper Timeline

work back from the due date

STEP	TARGET DATE	DONE
Choose topic		☐
Find sources		☐
Read & take notes		☐
Outline		☐
First draft		☐
Revise		☐
Citations		☐
Final proofread		☐
Submit		☐

Source Log

every source

AUTHOR	TITLE	YEAR	TYPE	USEFUL
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Note Cards

one idea per card



SOURCE & PAGE

IDEA / QUOTE

MY THOUGHTS

SOURCE & PAGE

IDEA / QUOTE

MY THOUGHTS

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MY THOUGHTS

Paper Outline

section by section

SECTION	POINTS	SOURCES
Introduction		
Background		
Section 1		
Section 2		
Section 3		
Conclusion		

Final Checklist

before you submit

Content

- [ ] Answers the question
- [ ] Evidence cited
- [ ] Counterpoints

Format

- [ ] Citations
- [ ] References
- [ ] Page numbers
- [ ] Proofread

Notes



FolarraStudio

Thank you!

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