FolarraStudio

# House Sitter Instructions Binder

*welcome · explain · relax*

PRINTABLE · HOME, PETS, PLANTS & CONTACTS

# This Binder Belongs To

*for homeowners leaving their home with a sitter*

NAME _____

ADDRESS _____

PHONE / EMAIL _____

MOVED IN _____

YEAR _____

## How to use this binder

- Print the whole planner once, then print extra copies of the pages you use most, such as the Welcome and Contacts pages.
- Print at 100% / Actual size on A4 or US Letter paper. The printable pages have a white background to save ink.
- Hole-punch the pages and keep them in a binder, so you can add pages any time.
- Every page is undated, so you can start in any month of any year.
- Fill in everything a sitter needs to know before you leave.
- Digital planner: open the hyperlinked PDF in any PDF annotation app and tap the tabs to jump between sections.

## My word for this year

## What I love about home

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# Welcome

*thank you for looking after our home*

DATES AWAY _____ WHERE WE WILL BE _____

OUR PHONE _____ BACK ON _____

## Most important things

- [ ] _____
- [ ] _____
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## Make yourself at home

# Emergency Contacts

*who to call*

| WHO | NAME | PHONE | NOTES |
|---|---|---|---|
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# Home Guide

*how things work*

| ITEM | WHERE / HOW |
| --- | --- |
| Wi-Fi | |
| Alarm | |
| Heating / AC | |
| Water shutoff | |
| Breaker box | |
| Trash day | |
| Spare key | |
| TV & remotes | |

# Pet Care

*one card per pet*

PET

FOOD & AMOUNT

FEEDING TIMES

WALKS

MEDS

VET & QUIRKS

PET

FOOD & AMOUNT

FEEDING TIMES

WALKS

MEDS

VET & QUIRKS

PET

FOOD & AMOUNT

FEEDING TIMES

WALKS

MEDS

VET & QUIRKS

PET

FOOD & AMOUNT

FEEDING TIMES

WALKS

MEDS

VET & QUIRKS

# Daily Checklist

*tick each day*

| TASK | MON | TUE | WED | THU | FRI | SAT | SUN |
|---|---|---|---|---|---|---|---|
| Feed pets | | | | | | | |
| Walk dog | | | | | | | |
| Water plants | | | | | | | |
| Bring in mail | | | | | | | |
| Lights on / off | | | | | | | |
| Lock up | | | | | | | |

# Plant Care

*what needs water*

| PLANT | WHERE | HOW OFTEN | HOW MUCH |
|---|---|---|---|
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# Sitter Notes

*anything we should know*

| DATE | NOTE |
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# Notes



FolarraStudio

# Thank you!

Thank you for choosing FolarraStudio. I hope this binder makes everyday life a little calmer and more organized. If you enjoy it, tell a friend about folarrastudio.com.

## Terms of use

- For personal use. You may print as many copies as you need for yourself and your family.
- Please do not resell or upload the files elsewhere. To share, send the link to folarrastudio.com.
- Colors may look slightly different on screen and on paper.
- Questions or ideas? Write to me through folarrastudio.com, I am happy to help.

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