FolarraStudio

Handyman Job Log

quote · fix · invoice

PRINTABLE · JOBS, QUOTES & MATERIALS

This Log Belongs To

for handymen and home repair pros

BUSINESS NAME _____

OWNER _____

PHONE / EMAIL _____

SERVICE AREA _____

LICENSE / INSURANCE _____

How to use this log

- Print the whole planner once, then print extra copies of the pages you use most, such as the Job Sheet and Quote pages.
- Print at 100% / Actual size on A4 or US Letter paper. The printable pages have a white background to save ink.
- Hole-punch the pages and keep them in a binder, so you can add pages any time.
- Every page is undated, so you can start in any month of any year.
- Write a quote for each enquiry, then log the job, materials and time.
- Digital planner: open the hyperlinked PDF in any PDF annotation app and tap the tabs to jump between sections.

My business word for this year

Why I do this work

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Quote

valid for 30 days

CUSTOMER _____ DATE _____

ADDRESS _____ PHONE _____

WORK / MATERIALS	QTY	PRICE	TOTAL

QUOTE TOTAL _____

Job Sheet

one job per page

CUSTOMER _____ PHONE _____

ADDRESS _____ DATE _____

Work to do

- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____

Materials used

Time on site

Notes & sign-off

Job Log

every job

DATE	CUSTOMER	JOB	HOURS	PRICE	PAID
					☐
					☐
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Weekly Schedule

jobs this week

WEEK OF _____ NOTES _____

TIME	MON	TUE	WED	THU	FRI	SAT
7:00						
8:00						
9:00						
10:00						
11:00						
12:00						
13:00						
14:00						
15:00						
16:00						
17:00						
18:00						
19:00						

Materials List

buy for the job

JOB _____ DATE _____

ITEM	QTY	STORE	COST	BOUGHT
				☐
				☐
				☐
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Tool Inventory

what is in the van

TOOL	BRAND	BOUGHT	SERIAL	SERVICE DUE

Customer List

repeat work starts here

CUSTOMER	ADDRESS	PHONE	LAST JOB

Mileage Log

drives to jobs

DATE	FROM	TO	MILES	JOB

TOTAL MILES _____

Invoice Tracker

get paid on time

INVOICE NO.	CLIENT	DATE	AMOUNT	DUE	PAID
					☐
					☐
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Income & Expenses

money in, money out

MONTH _____ GOAL _____

DATE	DESCRIPTION	CATEGORY	IN	OUT

TOTALS _____

Notes



FolarraStudio

Thank you!

Thank you for choosing FolarraStudio. I hope this planner helps your business run smoothly and grow. If you enjoy it, tell a friend about folarrastudio.com.

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