FolarraStudio

Dinner Party Planner

invite · cook · gather

PRINTABLE · GUESTS, MENU & TIMELINE

This Planner Belongs To

for hosts who love having people over

NAME _____

ADDRESS _____

PHONE / EMAIL _____

MOVED IN _____

YEAR _____

How to use this planner

- Print the whole planner once, then print extra copies of the pages you use most, such as the Party details and Guests pages.
- Print at 100% / Actual size on A4 or US Letter paper. The printable pages have a white background to save ink.
- Hole-punch the pages and keep them in a binder, so you can add pages any time.
- Every page is undated, so you can start in any month of any year.
- Plan the guest list and menu, then follow the cooking timeline on the day.
- Digital planner: open the hyperlinked PDF in any PDF annotation app and tap the tabs to jump between sections.

My home word for this year

Why I love to host

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Party Details

one party per page

OCCASION _____ DATE & TIME _____

GUESTS _____ THEME _____

Atmosphere

Table setting

Must remember

- [ ]
- [ ]
- [ ]
- [ ]
- [ ]
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Guest List

and dietary needs

GUEST	RSVP	DIET / ALLERGIES	BRINGING
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Menu Plan

course by course

COURSE	DISH	MAKE AHEAD	DONE
Nibbles			☐
Starter			☐
Main			☐
Sides			☐
Dessert			☐
Drinks			☐

Cooking Timeline

work back from dinner

TIME	TASK	DONE
		☐
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Shopping List

buy ahead

GOT IT	ITEM	QTY	STORE
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Seating Plan

who sits where

1 ☐	2 ☐	3 ☐	4 ☐
5 ☐	6 ☐	7 ☐	8 ☐
9 ☐	10 ☐	11 ☐	12 ☐

Party Memories

who came and what you served

DATE	GUESTS	MENU	HIT DISH

Notes



FolarraStudio

Thank you!

Thank you for choosing FolarraStudio. I hope this planner makes everyday life a little calmer and more organized. If you enjoy it, tell a friend about folarrastudio.com.

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